

KSC Board of Directors (BOD) Meeting Minutes

January 21, 2023

Present: Sue Kretschmann, David Kennedy, Hank Minnick, Cindy Boersma, Daryl Ackley, Lacey Segal, Kathy Gaines, Lama Yeshe, Lama Pema, Lama Liza, Phyllis Norris, Laura Parrish

Topic	Discussion	Action / Responsible Person
Opening Prayer		
Check-in	Check-in with all in attendance	
2023 Priorities and Agenda Review	<p><u>BOARD</u> Continue Board transition to focus on KSC vision and governance</p> <p><u>COMMUNICATION WITH SANGHA</u> Strengthen connection between the KSC Board and sangha through transparency and communication</p> <p><u>FUNDRAISING</u> Continue to raise funds sufficient to sustain KSC in sharing the dharma for the long term</p> <p><u>REACTIVATE THE CENTER</u> Inspire return to the center— and in-person experience of the dharma</p>	
Lama Report	<p>Lama Liza shared her transition to a new role as administrator of KCC. She also talked about her time at KSC and how much that has meant to her.</p> <p>When asked about outreach to younger populations:</p> <ul style="list-style-type: none"> • Positive <ul style="list-style-type: none"> • Under 40 year of age meetings • Kids program • Challenges <ul style="list-style-type: none"> • Primary populations: retired and those with little kids and the decreased time for these age groups • Opportunities <ul style="list-style-type: none"> • Kids and parents’ programs at the same time • Finding times that work for various age groups 	
By-Laws Lamas	The By-laws are being reviewed and revised to reflect the relationship between KSC and Kalu Rinpoche	

Support for Kalu Rinpoche	<p>In order to support himself and his family, and not depend on financial support from his meditation centers, Kalu Rinpoche has started a business selling high quality incense from Bhutan</p> <ul style="list-style-type: none"> • Called Niguma Incense • KSC will be making a purchase • Proceeds from the sale of the incense will be used to support the Legacy Fund 	
Kalu Rinpoche teaching at KSC	<p>Kalu Rinpoche will arrive May 31 and leave June 5 Teachings will be all day June 2, 3, 4 Cost to be determined Teaching will include:</p> <ul style="list-style-type: none"> • Niguma yoga <ul style="list-style-type: none"> • All age groups welcome • Prerequisites: no alcohol, coffee, meat, heavy carbs for the week prior to class • Practices of a Bodhisattva 	<p>Book the venue when number of registrants for Niguma yoga is known</p>
Lama Teaching	<p>Due to time constraints, Lamas Pema was able to provide a short teaching on generosity</p>	
Budget Phyllis	<ul style="list-style-type: none"> • Initial draft of 2023 budget was reviewed • More information is needed to finalize the budget 	<p>Phyllis and Daryl will update budget report</p>
Fundraising Lacey	<p>2022 end of year summary</p> <ul style="list-style-type: none"> • Increases from 2021 in total donors, donations and funds raised • Thank you calls and letters were well received <p>-----</p> <p>Next Steps Lacey outlined steps for the next 4 months</p> <ul style="list-style-type: none"> • Auction planning has begun • BOD members give testimonials at Lama Sundays • Educational videos on legacy giving and fundraising are being previewed • Sustaining donor members' event <ul style="list-style-type: none"> - 2 emails have been sent out to date 	<p>-----</p>
Executive Team	<p>Short Executive session held</p>	

Administrative Oversight Committee (AOC) Sue	<ul style="list-style-type: none"> • Committee is continuing • Provides support for Director of Operations • Phyllis is transitioning off AOC to focus on other committees • Kathy has joined Hank and Sue on this committee 	
Governance & Development Committee	<p><u>BOD Recruitment</u> (David)</p> <ul style="list-style-type: none"> • Discussed a plan to recruit additional Board members <hr/> <p><u>Annual Sangha Meeting</u> (Martha)</p> <ul style="list-style-type: none"> • Date: April 1 • Meeting plan: board reorganization, interactive with Q&A and discussion <hr/> <p><u>Update to sangha re: BOD reorganization</u></p> <ul style="list-style-type: none"> • Presented a “News Highlight” document that communicates reorganization, 2023 priorities, request for new BOD members and how to contact BOD • Lacey will help with formatting the document to email 	
Finance Oversight Committee Laura	<p><u>KSC Investment policy</u></p> <ul style="list-style-type: none"> • Revised to reflect BOD reorganization • Is now under the Finance Oversight Committee 	
Executive Committee	<p><u>Committees</u></p> <ul style="list-style-type: none"> • Inclusion of sangha members on committees is encouraged • Will discuss the committees that comprise the BOD at the annual sangha meeting 	
Next Meeting	Next meeting is April 8	