

## KSC Board of Directors (BOD) Meeting Minutes

*July 15, 2023*

Present: David Kennedy, Cindy Boersma, Lacey Segal, Kathy, Gaines, Martha Wilhelm, Sue Kretschmann, Phyllis Norris, Hank Minnick, Kristienne McFarland, Daryl Ackley, Lama Yeshe, Lama Pema, Via Zoom: Laura Parrish

*These Minutes were approved by all voting Board of Directors members on August 18, 2023*

Topic	Discussion	Action / Responsible Person
<b>Opening Prayer</b>		
<b>Check-in</b>	<p><u>Daryl:</u> Daryl has decided that he would like to return to his position on the BOD. This was met with approval from all.</p> <p><u>David Kennedy:</u> David introduced our new BOD member Kristienne McFarland.</p>	
<b>2023 Priorities Review</b>	Sue reviewed 2023 BOD Priorities	
<b>Lama Check in Lama Pema</b>	<p>Lama Yeshe and Lama Pema will be starting their personal retreat after their part of today's agenda. They will be spending their retreat time in Ashland.</p> <p><u>Fall Planning / Updates</u></p> <ul style="list-style-type: none"> <li>• <u>Dharma Kids:</u> <ul style="list-style-type: none"> <li>- The program has 2 teachers and Martha is helping as their coach. 2 additional teachers are interested in this program</li> </ul> </li> <li>• <u>Guest teachers:</u> <ul style="list-style-type: none"> <li>- Tim Olmstead will not be returning to teach this fall due to other commitments. He will return to KSC in 2024</li> </ul> </li> <li>• <u>Karma Yeshe Chödrön and Karma Zöpa Jigme</u> <ul style="list-style-type: none"> <li>- Will be providing a teaching in the fall of 2023</li> </ul> </li> <li>• <u>Niguma Yoga</u> <ul style="list-style-type: none"> <li>- There were 80 participants at Kalu Rinpoche's Niguma Yoga teaching. Some practitioners will continue to practice in July. Libba Coker will be available to support the yoga practitioners</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>• <u>Kalu Rinpoche</u> will return to KSC for 2 weeks in June 2024 <ul style="list-style-type: none"> <li>- Will offer Niguma Yoga again for new and returning practitioners</li> <li>- Will also offer empowerments and teachings</li> </ul> </li> <li>• <u>Niguma Incense</u> <ul style="list-style-type: none"> <li>- Incense was sold at the yoga retreat</li> <li>- Notification of the incense is now on KSC website</li> </ul> </li> <li>• <u>Liaison to Kagyu Drogen Kunchab (KDK)</u> <ul style="list-style-type: none"> <li>- Daryl will serve in this role</li> </ul> </li> <li>• <u>New technology equipment</u> <ul style="list-style-type: none"> <li>- The Lamas thanked the BOD for their new equipment including PC, scanner and copier</li> </ul> </li> <li>• <u>Sustaining Member event</u> <ul style="list-style-type: none"> <li>- This event was "so good!"</li> </ul> </li> </ul>	<p><i>Niguma Incense: put description of how incense is made on KSC website</i></p>
<b>Lama Teaching</b>	The Lamas provided a teaching on the Paramita of Ethics; connecting this paramita to personal practice and BOD work	
<b>Executive Session</b>	An Executive Session was held	
<b>By-Laws</b>	<p>The By-laws workgroup provided the BOD with a first draft of proposed by-laws changes and an explanation of how the proposed changes reflect the proposed relationship between KSC and Kalu Rinpoche.</p> <ul style="list-style-type: none"> <li>• Request for BOD to submit suggestions, edits, etc. to Laura who will review and compile comments, edits, suggestions into a new draft for BOD members to review</li> <li>• By-laws workgroup to decide how/whether/what to incorporate into next draft and share with Board Gov &amp; Dev Committee for review and revision</li> <li>• By-laws workgroup in consultation with Board Gov &amp; Dev Committee will submit revised draft to full BOD in time for board members to consider it at the November Board meeting</li> </ul>	<ul style="list-style-type: none"> <li>• BOD to submit questions, concerns, proposed edits &amp; suggestions to Laura</li> <li>• Laura will compile BOD comments and distribute compilation to BOD</li> <li>• Revised draft to be discussed at November BOD meeting</li> </ul>
<b>Financial Topics Phyllis</b>	<ul style="list-style-type: none"> <li>• <b><u>Unbudgeted Expense Request</u></b> <ul style="list-style-type: none"> <li>- The Finance Oversight Committee continues to work on the process for unbudgeted expense requests</li> </ul> </li> </ul> <p>-----</p>	<p>-----</p>

	<ul style="list-style-type: none"> <li>• <b><u>Rogue Credit Union (RCU)</u></b> <ul style="list-style-type: none"> <li>- Phyllis and Sue met with RCU representative</li> <li>- RCU has a simple process that requires no changes to our current systems</li> <li>- Phyllis and Sue were impressed with their service</li> <li>- More non-profit focused</li> </ul> </li> </ul> <p><u>Motion</u> to change banking account from US Bank to RCU: Motion seconded. All in favor. Motion carried</p> <p><u>Motion</u> to approve board members Sue Kretschmann, Daryl Ackley, Phyllis Norris and Lama Yeshe Parke as signatories to Rogue Credit Union accounts. Motion seconded. All in favor. Motion carried.</p> <p>-----</p> <p><b><u>2023 Financial Report</u></b></p> <ul style="list-style-type: none"> <li>• Phyllis reviewed the current financial status <ul style="list-style-type: none"> <li>- We are on track with the budget</li> <li>- The projected shortfall is \$70,000</li> <li>- We aspire to build back our general reserves by an additional \$30,000</li> </ul> </li> </ul>	
<p><b>Sustaining Member Event</b> Lacey</p>	<ul style="list-style-type: none"> <li>• Sue and Lacey facilitated</li> <li>• Kathy modeled providing a story</li> <li>• Received positive feedback for the event</li> </ul>	
<p><b>AOC</b> Lacey</p>	<ul style="list-style-type: none"> <li>• The Operations Associate position is currently open</li> <li>• The Operations Associate job description was reviewed and a few small changes were made</li> <li>• Position has been posted</li> <li>• There have been several good candidates</li> </ul>	
<p><b>Newsletter</b></p>	<ul style="list-style-type: none"> <li>• Rochelle Jaffee has stepped down from her role in creating the quarterly KSC Newsletter</li> <li>• Susan Salvesson has volunteered to serve as editor</li> <li>• Kathy volunteered to serve as BOD liaison</li> <li>• Suggestion from Kathy: highlight a BOD committee in each newsletter</li> </ul>	<p><i>Send news-letter ideas to Kathy</i></p>
<p><b>Next Meeting</b></p>	<p>Next BOD meeting: <b>November 18</b></p> <p><u>Agenda items:</u></p> <ol style="list-style-type: none"> <li>1. Fundraising</li> <li>2. Kalu Rinpoche’s By-laws change request</li> <li>3. Unbudgeted Expense Request Workflow, Procedure and By-Laws</li> </ol>	